

FRANKLIN COUNTY SHERIFF'S OFFICE



COVID19 Response Incident Action Plan

WEEK 7

April 20, 2020 – 1200 Hrs

To

April 26, 2020 – 1200 Hrs

INCIDENT OBJECTIVES (ICS 202)

1. Incident Name: COVID19 Response	2. Operational Period: Date From: 4-20-2020 Date To: 1200 Hrs Time From: 4-26-2020 Time To: 1200 Hrs											
3. Objective(s): Week 7 1. Coordinate with County Stakeholders to limit the spread of COVID-19. Prioritize the health and safety of our staff, their families and inmates under our care and control while meeting our judicial obligations and responding to the safety and security needs of the public. 2. Provide timely, clear, and consistent messaging to our staff, the public, stakeholders and the media on the status of COVID-19 and recommendations to keep themselves safe. 3. Determine how the Franklin County Sheriff's Office will continue delivery of essential services to Franklin County residents while following COVID-19 public health guidelines. 4. Identify supply blockages and staffing trends that threaten our ability to meet our priorities. Establish plans to mitigate those issues. Provide our staff and the community the necessary tools to improve the supply situation. 5. Continue to monitor the Corrections Divisions' operations for both facilities and identify and implement procedures to lower the risk and transmission of COVID19 within the two facilities. 6. Monitor the status of FCSO personnel that have tested positive for COVID19 and those in quarantine. 7. Continue to identify, locate, purchase and distribute the most appropriate Personal Protective Equipment (PPE) to FCSO personnel. 8. Maintain situational awareness of all FCSO and county activities through the SOC and document on the VCC. 9. Develop Operations Sections plans to be implemented in the event of escalation of the incident. 10. Provide accountability of FCSO personnel and make changes in assignments to best serve the priorities of the agency. 11. All personnel have access to masks. Personnel should use their masks as they deem appropriate for the activity they are engaged in. 12. Monitor inmates who have tested positive.												
4. Operational Period Command Emphasis: FCSO Incident Priorities 1. The health and safety of the FCSO staff and their families. 2. The health and safety of the FCSO jail inmates and staff and the effective operation of the jail. 3. Meet all judicial obligations, to include security, testimony and execution of court orders. 4. Respond to the safety and security needs of the public.												
General Situational Awareness The Coronavirus 19 (COVID-19) is a National Health Emergency and pandemic. COVID-19 presents a great public health risk and steps have been taken to limit exposure such as, social distancing, closing of schools, universities, business and places of public gathering.												
5. Site Safety Plan Required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Approved Site Safety Plan(s) Located at:												
6. Incident Action Plan (the items checked below are included in this Incident Action Plan): <table style="width: 100%; border: none;"> <tr> <td><input checked="" type="checkbox"/> ICS 203</td> <td><input checked="" type="checkbox"/> ICS 207</td> <td rowspan="5" style="vertical-align: top;"> Other Attachments: <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ </td> </tr> <tr> <td><input type="checkbox"/> ICS 204</td> <td><input checked="" type="checkbox"/> ICS 208</td> </tr> <tr> <td><input checked="" type="checkbox"/> ICS 205</td> <td><input type="checkbox"/> Map/Chart</td> </tr> <tr> <td><input checked="" type="checkbox"/> ICS 205A</td> <td><input type="checkbox"/> Weather Forecast/Tides/Currents</td> </tr> <tr> <td><input type="checkbox"/> ICS 206</td> <td></td> </tr> </table>		<input checked="" type="checkbox"/> ICS 203	<input checked="" type="checkbox"/> ICS 207	Other Attachments: <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____	<input type="checkbox"/> ICS 204	<input checked="" type="checkbox"/> ICS 208	<input checked="" type="checkbox"/> ICS 205	<input type="checkbox"/> Map/Chart	<input checked="" type="checkbox"/> ICS 205A	<input type="checkbox"/> Weather Forecast/Tides/Currents	<input type="checkbox"/> ICS 206	
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<input type="checkbox"/> ICS 206												
7. Prepared by: Name: <u>TK McVey</u> Position/Title: <u>SOC</u> Signature: _____												
8. Approved by Incident Commander: Name: <u>Chief R. Miner</u> Signature: _____												
ICS 202	IAP Page <u>1</u>	Date/Time: <u>4-20-2020</u>										

Organizational Assignment List (ISC 203)

Incident:	FCSO COVID19 Response WEEK 7	Operational Period:	April 20, 2020 to April 26, 2020 1200 Hrs to 1200 Hrs
Incident Commander(s) and Staff:		Operations Section:	
Incident Commander	Chief R. Minerd	Ops Section Chief	Chief E. Smith
		Deputy	
Public Information Officer	M. Gofstein	Staging Area	Lt. A. Eing
Liaison Officer	Chief G. Stobart		
		Branch	POD Operations
		Branch Director	Maj. J. Simmons
		Group/Division	
		Group/Division	
Planning Section:		Group/Division	
Planning Section Chief	Major S. Tucker	Group/Division	
		Group/Division	
Situation Unit	TK McVey	Group/Division	
Resource Unit		Group/Division	
Documentation Unit		Group/Division	
Demobilization Unit			
Technical Specialists	Dep. C. Oakley	Branch	
	Dep. J. Groves	Branch Director	
Intelligence			
		Group/Division	
		Group/Division	
		Group/Division	
		Group/Division	
		Group/Division	
Logistics Section:		Group/Division	
Logistics Section Chief	Lt. A. Kolesar		
Supply Unit	Sgt. N. Smith	Branch	
Corrections Liaison	Lt. C. Brown	Branch Director	
Acquisition Team	Dep. Jodrey		
Inventory Team	Dep. Fetherolf	Group/Division	
Transportation Team	Dep. Jackson	Group/Division	
		Group/Division	
Facilities Unit		Group/Division	
Communications Unit	T. Ferrell	Group/Division	
Food Unit			
Ground Support Unit			
		Branch	
		Branch Director	
		Group/Division	
Finance / Administration Section:		Group/Division	
Section Chief	D. Masterson	Group/Division	
		Group/Division	
Time Unit		Group/Division	
Procurement Unit			
Comp/Claims Unit		Branch	
Cost Units			
Prepared by: Name: TK McVey		Position: Situation Unit	
ICS 203		Date/Time:	4-20-2020 / 0900 hrs

Communications Plan

Incident / Event: Franklin County Sheriff's Office - COVID-19 Response Week 7
 Location: Franklin County, Ohio

Date: Week 7: April 20, 2020 to April 26, 2020
 Operational Period: ALL / Times: 1200 hrs to 1200 hrs

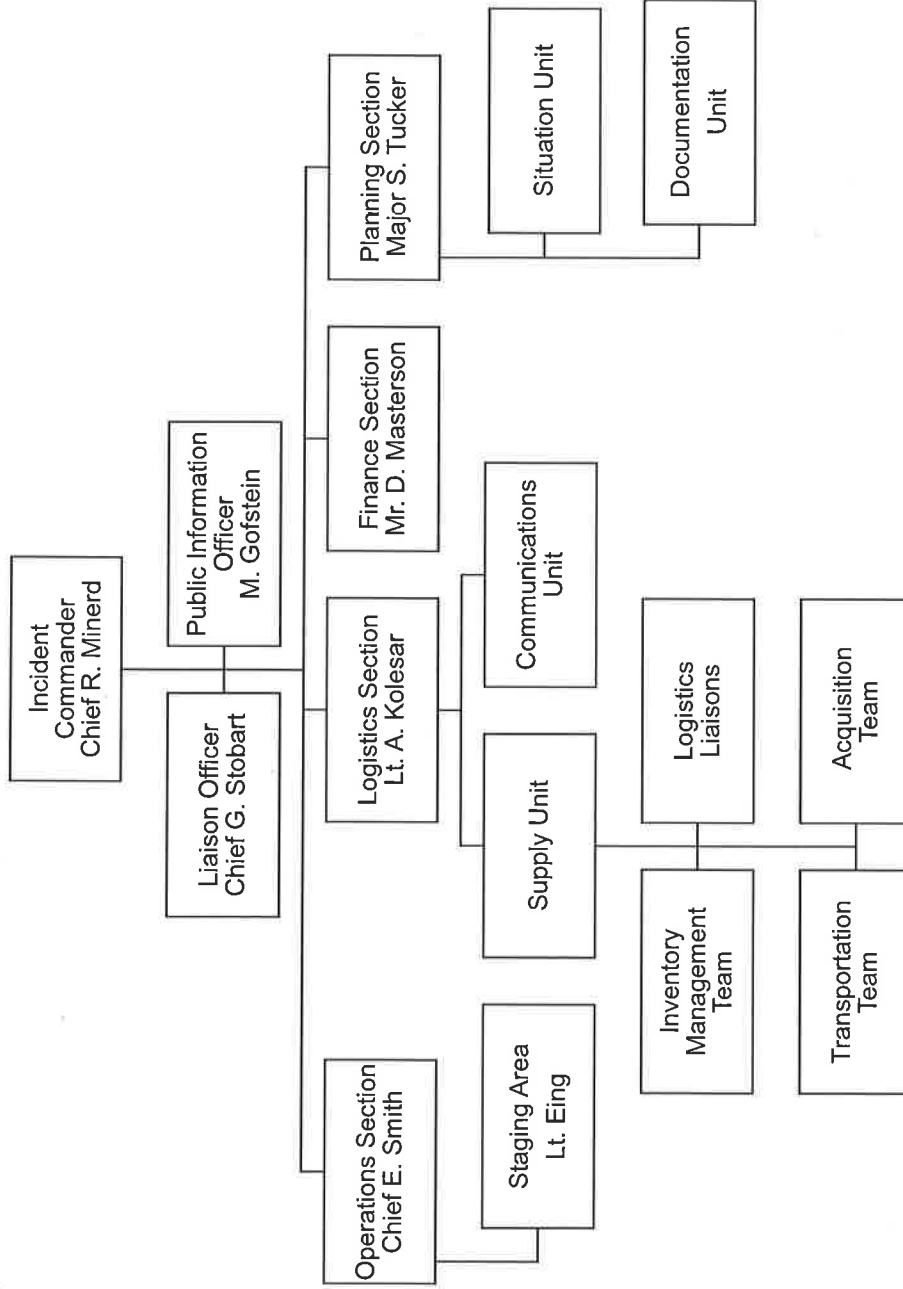
Section / Group / Division / Resource	Assignment	Function	Agencies	Radio System	Primary Talk-Group	Back-Up Talk-Group	Information
*Radio talk-groups available to FCSO for contingency expansion *SOC will assign upon request of OPS Chief							
				CC	SO25 EVT1		
				CC	SO25 ENT2		
FCSO Communications Center	Link between 410 - 900		FCSO Dispatch	CC	SO25 EVT3		
				FC	25EVT-1		
				FC	25EVT-2		
				FC	25EVT-3		
				FC	25EVT-4		
				FC	25EVT-5		
				FC	25EVT-6		
				FC	25EVT-7		
				FC	25EVT-8		
				FC	25EVT-9		
				FC	25EVT-10		
FCSO SOC	Direct to SOC (Main)			FC	25EVT-15		
FCSO SOC	Logistics		FCSO	FC	25EVT-14		
Interoperable with CPD				CC	EZ-		
"				CC	EZ-		
"				CC	EZ-		

 Trever Ferrell
 Communications Unit Leader

For Official Use Only



Franklin County Sheriff's Office
COVID-19 Response
Incident Command Chart
WEEK 7



SAFETY MESSAGE/PLAN (ICS 208)

1. Incident Name: FCSO COVID-19 Response - Week 7	2. Operational Period: Date From: 4-20-2020 Date To: 4-26-2020 Time From: 1200 Hrs Time To: 1200 Hrs
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3. Safety Message/Expanded Safety Message, Safety Plan, Site Safety Plan:
All FCSO personnel have access to protective masks. The wearing of masks is not mandatory. Personnel should wear their mask as they feel is appropriate for the assignment of situation they are involved.

This covers basic precautionary measures for members of the Franklin County Sheriff's Office to follow regarding the COVID-19 virus.

A Safety Procedures Plan will be available giving guidelines for possible exposure.

Prevention methods: (share these with your family)

- *Maintain social distancing - at least 6 feet from others.
- * Other authorized personnel are granted access to the Communications Center and SOC. Personnel should stay in their own work space and not visit other work spaces unless necessary.
- *Stay at home when sick.
- *Avoid close contact with people who are sick.
- *Cover your cough or sneeze with a tissue and then throw that tissue away.
- *Wash hands with soap and water for at least 20 seconds.
- *If soap and water are not available, use a hand sanitizer that contains at least 60% alcohol.
- *Do not touch your eyes, nose and mouth with unwashed hands.
- *Clean high-touch surfaces regularly with household spray or wipe.
- *Clean your work surfaces, keyboard, mouse, telephones, chair arms daily.
- *Avoid contact with high-touch surfaces (Elevator buttons, light switches, handles, faucets, etc.) by using your elbow or a klennex.
- *Get plenty of rest.

Develop a safety and emergency plan for your family.

Guidance for law enforcement:

- *Have a trained EMS/EMT assess anyone you think might have COVID19.
- *If EMS/EMT suspects COVID-19:
 - *Don PPE per EMS/EMT (gloves, N95 mask, paper suit).
 - *Get EMS/EMT and hospital contact information for follow-up on diagnosis.
 - *Advise your supervisor of possible exposure.
 - *Decision to quarantine will be made on a case by case basis.
 - *Decontaminate affect cruiser per guidance.
 - *Ventilate police vehicles, especially when transporting prisoners.
 - *Conserve disposable gloves as much as possible.

General precautionary information:

- *FCSO personnel are encouraged to take their own temperature daily, and a temperature at or above 100.4 should mark off.
- *Personnel should not visit the Communications Center or other agency offices they do not have direct business with.
- *Do not congregate on runs and ask residence to speak with you outside as possible to create a fresh air environment with than 6 feet distance.
- *When entering a hospital you may be required to allow staff to take your temperature prior to entering.
- *Have change of clothes at work incase you require decontamination.

4. Site Safety Plan Required? Yes No

Approved Site Safety Plan(s) Located At:

5. Prepared by: Name: TK McVey Position/Title: Planning/Situtation Signature: _____

ICS 208	IAP Page _____	Date/Time: 4-20-2020 / 0900 Hrs
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